

Dr. S.S. Bhatnagar University Institute of Chemical Engineering and Technology,
Panjab University, Chandigarh

Date 9/07/2016

Subject: Invitation for Quotation for Chemical/Glassware under TEQIP-II

Dear All,

Kindly provide best quotes for the following chemical to be procured under TEQIP- II

Chemical	Catalogue No.	Packing	Quantity
Graphene nanoplatlets G01	RN-TE-GN-G01	500 g	1

1. You are invited to submit your most competitive quotation for the items given in the enclosed format.
2. The quotation should be addressed in favour of Chairperson, DR. SSBUI CET, Panjab University, Chandigarh-160014 and should reach in the office of this institute by 4:30 pm on dated 21-07-2016. Kindly mention on the envelop "Quotation for Chemical under TEQIP-II", for Prof. Anupama Sharma due date 21-07-2016.
3. The validity of quotation should be for period of 6 months from the last date of the submission of the quotation.
4. The items ordered should be delivered within 2 weeks of date of placing the supply order.
5. The Government levies, i.e. Sales tax/VAT, Excise Duty, etc. If any, so chargeable should be mentioned in the quotation.
6. The make/type detail specifications, salient features etc. If any, should also be mentioned and the relevant catalogue, if any, be sent along with the quotation.
7. The discount if any for academic institutions should also be mentioned.
8. Supply shall be FOR Dr.SSBUI CET, Panjab University Chandigarh.
9. We will split and place the order on the basis of lowest rate quoted by different bidders item wise.

Thanking you
Yours sincerely

Faculty Member

R&D Coordinator

Coordinator TEQIP-II

Chairperson

FORMAT FOR QUOTATION SUBMISSION

(on letterhead of the supplier with seal)

Date: _____

To:

Chairperson
Dr SSBUI CET, Panjab University
Chandigarh

Sr. No	Item Name	Quantity	Packing/Specs	Quoted Unit rate in Rs.	
				In figure	In words

1. We agree to supply the above items within the period specified in the invitation for Quotation.
2. The validity of the quotation will be for 6 months from the last date of submission of the quotation.
3. Sales Tax/VAT ____% will be charge extra.
4. Supply shall be FOR Dr. SSBUI CET, Panjab University, Chandigarh.

Signature of Supplier

Name _____

Address _____

Contact NO: _____